

## To our current and potential Food Concessions Vendors

The Eufaula Band Boosters Association invite you to join us for the 36<sup>th</sup> annual Eufaula Whole Hawg Days® Arts & Crafts Show, the flagship event of the Eufaula Whole Hawg Days® Festival which will be held this year on July 24-25, 2020.

We would ask that you PLEASE read carefully the Vendor Information Sheet. It can save many questions and potential conflicts if you would just read it! We like to have Food Concessions Vendors that we know and trust, plus ones that our customers like and recognize. Because of that and the fact that we have a “loyalty policy” with our current Food Concessions Vendors, they will be mailed their applications in early March. If they would like to return to our show again this year, then they have until **APRIL 30, 2020** to respond. After that early time window has expired, then we will be contacting other Food Concessions Vendors who have expressed an interest in being in our show.

It is also important that you realize we have limited Food Concessions Vendors in the Park. **Generators are not allowed unless only in the most special of circumstances and only then if they are “super quiet.”** We have 50-amp outlets available, one per Food Concessions Vendor, and also an additional **FOUR** 30-amp outlets for an additional charge on a first come, first served basis. Also, please make sure that you have enough cord to reach the outlets. **(150’ is suggested)** *If you need to see a diagram of the plugs that we have, we can send you one.* We also have enough water pressure in the Park to adequately serve all of our Food Concessions Vendors so that they can hook up directly to our water service. You will not have to haul water by bucket or pail to your tanks! You will, however, need to make sure you have a “Y” or “T” adaptor so that everyone can get hooked up and also have plenty of hose to reach it. **(150’ is suggested)**

In addition, we also call your attention to a point that was mention in the Vendor Information Sheet. With the adjacent carnival running well into the night on both Friday and Saturday, you might want to consider being open at that time as well. We normally have a pretty decent crowd on Friday night after the parade, and it usually lasts for several hours thereafter. The same thing happens on Saturday nights, too. It’s just something to keep in mind; it’s totally up to you if you want to stay open later or not.

We would also like to mention “exclusivity” of products sold. There is always going to be some crossover of products offered by more than one of you and that is inevitable and unavoidable. As such, there is a **NO EXCLUSIVITY OF PRODUCTS POLICY.** Many of you offer many different items, and if you just ask what other food vendors are selling you can adjust your menu accordingly. Please also remember that you must have all permits and liability insurance as required by law. We also remind you that you will have your facilities inspected by the local health inspector before you will be allowed to open for business.

Thank you for your interest in Eufaula Whole Hawg Days®. If you have any questions, please e-mail me at [mindyvincent74@gmail.com](mailto:mindyvincent74@gmail.com) (preferred method of contact) or call 918-429-9799 and be sure to leave a detailed message if I am unable to answer the phone.

Sincerely,

Mindy Vincent  
Eufaula Whole Hawg Days Festival Chairman

**PS: For Food Concessions Vendors who are not a current Vendor of ours, PLEASE DO NOT FILL OUT THIS APPLICATION AND SEND IT IN UNTIL AFTER MAY 21 AND ONLY IF I HAVE TALKED WITH YOU AND ASKED YOU TO JOIN US!**

**NOTE: IF YOU ALREADY ARE A RETURNING FOOD CONCESSIONS VENDOR, OR, HAVE BEEN CONTACTED BY ME TO BECOME A FOOD CONCESSIONS VENDOR FOR OUR SHOW THIS YEAR, THEN PLEASE DETACH AND RETURN APPLICATION FORM TO ME, AND SAVE THIS LETTER FOR YOUR RECORDS!**

ATTACH PHOTO HERE

**Eufaula Whole Hawg Days® Festival: July 24-25, 2020  
Food Concessions Vendor Application**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

General List of ALL Food Concession Items For Sale (attach list if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Food Concessions Vendor Fee Schedule**

NOTE THAT PRICES ARE FOR A 30' wide x 15' deep space (30' facing the front). If you have a trailer that is longer than 30' (including tongue), then your trailer is TOO BIG for our show! If you serve out of the "front end" of your trailer and need to turn the trailer "long ways" in the space, we may not be able to handle depths much beyond 20' – ask first before you reserve your space to make sure it's okay.

Please check all that apply:

\_\_\_\_\_ One space, one 50-amp outlet and water service provided \$250

\_\_\_\_\_ I will need one extra 30-amp outlet (first come, first served, only 4 are available) \$25

Total amount enclosed: \_\_\_\_\_

SALES TAX PERMITS: Oklahoma State law requires us to provide a list to the Oklahoma Tax Commission all vendors attending Whole Hawg Days®, whether they have an Oklahoma State Tax Permit or not. To apply for a permit, contact the Oklahoma Tax Commission at 405-521-3160. If you already have a permit, write the number here:

\_\_\_\_\_ **ALL VENDORS ARE RESPONSIBLE FOR REPORTING THEIR SALES AND PAYING THEIR OKLAHOMA STATE TAXES!**

PAYMENT: Please remove this entry application from the information page and submit it with your payment (check or money order). Once we receive payment, it must have cleared the bank prior to the show or reservation will be canceled. Any reservation made within two weeks of the show will require money order or cash payment.

MAKE CHECKS PAYABLE TO: Eufaula Band Boosters

MAIL TO: Mindy Vincent  
410171 E. 1135 Rd., Eufaula, OK. 74432

**ACKNOWLEDGMENT:** I have read and understood the attached information, rules, and regulations for the Eufaula Whole Hawg Days® Festival. I clearly understand the refund policy and also the policies regarding electricity, water, no exclusivity of products, and trailer length.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_