

## To our current and potential Arts & Crafts Concessions Vendors

I invite you to join us for the Eufaula Whole Hawg Days® Arts & Crafts Show, the flagship event of the Eufaula Whole Hawg Days® Festival which will be held this year on July 27-28, 2018. If my math is correct, then this will be the 20<sup>th</sup> consecutive year that my wife Kathy and I will be serving as your hosts for the Arts & Crafts Show. Many of you are often surprised that when you call or write to us that we live in Indiana. Well, there's a long story about that, but suffice it to say that even though we are "Hoosiers" now, we were "Okies" for many, many years and spent our best years in Eufaula. We enjoy returning every year, seeing many old friends and familiar faces, and planning a little "working vacation" in Oklahoma around this great event.

I would ask that you PLEASE read carefully the General Information Letter. It can save many questions and potential conflicts if you would just read it! In particular, I want to emphasize that we have a FAMILY SHOW and we have a list of "Objectionable Items" that we will not allow. I would also remind all Arts & Crafts Vendors who have contracted for electricity that you BRING PLENTY OF EXTENSION CORDS in order to reach the electric – I would strongly recommend bringing 200' of cords, just to be safe. Also, with the adjacent Carnival running well into the night on both Friday and Saturday, you might want to consider being open at that time as well. We tend to have a pretty decent local crowd on Friday night after the parade, and it normally lasts for several hours thereafter. The same thing happens on Saturday night, too. It's just something to keep in mind; it's totally up to you if you want to stay open later or not. Also, on occasion we have had several Arts & Crafts Vendors who in the past have decided to leave the confines of their Booths and try the "Door to Door Method" by walking around the Park selling their wares, or, by selling their wares out in walking area in front of their booth space. THIS WILL NOT BE TOLERATED, PERIOD! It is obviously unfair to the other vendors and will not be allowed under any circumstances. My final comment is in regard to "exclusivity" of products sold. THERE IS NO EXCLUSIVITY OF PRODUCTS at our show. I realize some commercial products have exclusivity clauses (for example, only one vendor for "IT WORKS" products at one event), but other than that there is going to be crossover of product between vendors – this inevitable and unavoidable. If you are concerned about too many Vendors selling the same or similar things that you do, PLEASE ASK ME BEFORE YOU DECIDE TO BOOK WITH US. I will also do my best to "space out" Arts & Crafts Vendors who sell similar products so that they are not near each other.

Thank you for your interest in Eufaula Whole Hawg Days. If you have any questions, please e-mail me at [rkkiester@tsc.k12.in.us](mailto:rkkiester@tsc.k12.in.us) (preferred method of contact) or call me at 219-863-1127 or my wife Kathy at 219-869-4597 and be sure to leave a detailed message if we are unable to answer the phone. I teach school from early August until late May plus I am involved in a lot of extracurricular activities, so it is often difficult to reach me by phone – so email is the quickest way you will get a response back from me. Thank you!

Sincerely,

Kent Kiester  
Eufaula Whole Hawg Days Festival Chairman

**NOTE: DETACH AND RETURN APPLICATION FORM TO ME, PLEASE SAVE THIS LETTER FOR YOUR RECORDS!**

ATTACH PHOTO HERE

**Eufaula Whole Hawg Days® Festival: July 27-28, 2018  
Arts & Crafts Vendor Space Application**

I/We sell (please check all that apply):

Crafts     Art     Commercial Items     Collectables     Games     Other

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

General List of ALL Items For Sale: \_\_\_\_\_

(Note: attached photo must show ALL types of items that will be offered for sale)

**Arts & Crafts Vendor Fee Schedule**

NOTE THAT PRICES ARE FOR A 15' wide x 15' deep space. If you have a canopy, tent, or a trailer (including tongue) that is longer or wider than 15', then it is TOO BIG for a single space.

Please check all that apply:

- |  |       |
|--|-------|
| <input type="checkbox"/> One space, without electric, set up anytime during regular set-up hours:              | \$110 |
| <input type="checkbox"/> One space, with electric (1 outlet only), set up anytime during regular set-up hours: | \$120 |
| <input type="checkbox"/> I will need an extra ½ -space (up to 7' wide MAXIMUM, 22' wide TOTAL)                 | \$50  |

Total number of spaces needed: \_\_\_\_\_

Total amount enclosed: \_\_\_\_\_

SALES TAX PERMITS: Oklahoma State law requires us to provide a list to the Oklahoma Tax Commission all vendors attending Whole Hawg Days®, whether they have an Oklahoma State Tax Permit or not. To apply for a permit, contact the Oklahoma Tax Commission at 405-521-3160. If you already have a permit, write the number here:

\_\_\_\_\_ ALL VENDORS ARE RESPONSIBLE FOR REPORTING THEIR SALES AND PAYING THEIR OKLAHOMA STATE TAXES!

PAYMENT: Please remove this entry application from the information page and submit it with your payment (check or money order). Once we receive payment, it must have cleared the bank prior to the show or your reservation will be canceled. Any reservation made within two weeks of the show will require money order or cash payment.

**MAKE CHECKS PAYABLE TO:** Eufaula Band Boosters

**MAIL TO:** Kent Kiester  
6916 N. Apple Knob Dr., Monon, IN. 47959

**ACKNOWLEDGMENT:** I have read and understood the attached information, rules, and regulations for the Eufaula Whole Hawg Days® Festival. I also clearly understand the refund policy, the policy regarding objectionable items, the fact there is no exclusivity of products, and realize I can only sell my wares within the confines of my booth space – and agree to abide by these policies.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_